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HEADQUARTERS OPERATIONS MAINTENANCE,  
AND ENGINEERING DIVISION, OL  
WEEKLY REPORT PERIOD ENDING 3 OCTOBER 1984

I. Progress Report on Tasks Assigned by DCI/DDCI:

No tasks assigned during this reporting period.

II. Items/Events of Major Interest:

NO ✓  
a. DCI Portraits: The restored original portraits of former DCIs Smith and Helms were returned and rehung in the 1C Corridor of Headquarters Building on 2 October 1984. At the same time, the final portrait to be worked on, that of former DCI Vandenberg, was sent out for approximately 2 weeks of conservation work. The Fine Arts Commission (FAC) has decided that the photographic process tested with the Helms' portrait is unsatisfactory, and no further use of this method will be pursued.

NO ✓  
b. FAC Exhibit Hall: The Office of Training and Education Intelligence Exhibit is being displayed in the 1D Corridor of Headquarters Building from 28 September to 26 October 1984. The material includes propaganda posters, weapons, collection equipment, medals, photographs, and cartoons.

NO ✓  
c. Transportation: Van service was provided for the Near East and South Asia Division from 25 through 30 September 1984, two buses and drivers were provided to the Office of Training and Education on 30 September 1984, and limousine service was provided for the Latin America Division on 29 September 1984.

NO ✓  
d. Installation of Carpet Tile and Modular Furniture: On 28 September 1984 carpet tile was installed in the Building Services Section (BSS), HOME/OL. All new modular furniture was installed in BSS on 29 September. Panels for dividing the furniture into work stations are scheduled for installation on 9 October 1984.

NO ✓  
e. Removal of Paneling in Language Loft: All paneling in the Language Loft was removed by J & M Contractors on

Friday and Saturday, 29 and 30 September 1984. Portions to be reused for new classrooms are being stored in Room GJ68, and the remainder was sent to the Depot for lot storage.

✓  
Yes ✓  
f. Security Measures for Parking: As of 1 October 1984, commercial security guards were in place at the parking booths located in the Ames, Key, and Chamber of Commerce garages. Closed circuit televisions are operational at the FPO station on the ground level at the Ames Building and first floor at Key Building.

Yes ✓  
g. Allied Eastern States Maintenance Corporation (Allied):

1. Effective 1 October 1984, a total of 60 Allied personnel in the Headquarters Building have been given interim clearances. ✓

2. Although Allied continues to upgrade the restrooms in the Headquarters Building, some delay was experienced trying to determine the proper paint color.

3. Allied recently procured an electrostatic paint spray unit which gives a higher quality finish and less over-spray.

Yes ✓  
h. Changeover to the Heating System: The changeover from air-conditioning to heating in the Headquarters Building occurs around 15 October each year. However, due to the unusually cold weather, the changeover, which takes approximately 1 week to accomplish, started on 27 September 1984 and will be completed by 4 October 1984. The building is already considerably warmer than it was during the early part of the week. ✓

i. Renovations at Headquarters Building:

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5E Renovations: The Engineering and Construction Branch (E&CB), HOME/OL, has been advised that the space identified as Phases Three and Five will not be available until 1 November 1984, and the space identified as Phases Two and Four will not be available until 1 December 1984. Due to this delay, the contractor began construction in Room 1H39 on 1 October 1984.

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Room GG-27: A member of the Architectural Design Staff, HOME/OL, met with representatives of the International Activities Division, DO, and a decision was made to make only minor renovations in Room GG-27 and to postpone major renovations until adjacent space becomes available.

*NO* Room 7B-18: A plan for four additional work stations to be added to a design previously completed by ADS was submitted to the Office of Legislative Liaison for approval.

*NO* Office of Soviet Analysis (SOVA) Backfill Renovations, GH-62: ADS has received approval from the CAMS Management Branch, Intelligence Community Staff, DCI, for the proposed layout in Room GH-62. Preliminary design drawings were submitted to the E&CB, HOME/OL, for mechanical and electrical design.

*NO* j. Pedestrian Tunnel Repair: Three bids were received in the office of the A-E (Dewberry and Davis) on 26 September 1984. The low bid in the amount of \$92,700.00 was from Struct-con. A preconstruction meeting is scheduled for 3 October 1984.

k. Penthouse Roof Repair: The contractor began setting a crane adjacent to the North Loading Dock on 1 October 1984 in preparation for the repair of the Penthouse roof.

*NO* l. 1H39 Renovations: West Group, Inc., submitted a proposal in the amount of \$158,615.00 on 24 September 1984. The work will serve as a filler while waiting for the 5E Corridor to become vacant. Demolition work for Phase One began on 1 October 1984.

*YES* m. Opening of West A Parking Lot: Circa 5 October 1984 the new West A Lot will be finished, and parking for 1,300 cars will become available. However, several days later, the contractor will erect a new barricade which will reduce parking in West Lot by a corresponding number of spaces. An Employee Bulletin on this subject will be distributed on a priority basis. ✓

*NO* n. Painting of Agency Buses: Over the coming months, Agency buses will be painted different colors. Under consideration are light green, light blue, beige, and white, respectively, for Routes 1, 2, 5, and the four buses used as backups.

*YES* o. Cafeteria Renovations: The contractor is preparing his construction schedule for renovations to the North and South Cafeterias in Headquarters Building. Construction will start sometime between 15 and 30 October 1984 and will last approximately 120 calendar days. This is the first phase of the multiphase project necessary to renovate and expand the cafeterias in anticipation of the completion and opening of the new building on the Headquarters Compound. This project is being funded by the Agency and will not result in any increase in food prices.

Bill  
→ So what do they  
do in its  
place???

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A member of ADS met with representatives of E&CB, Safety Staff, the Office of Security, and the contractor in a preconstruction meeting on 2 October 1984.

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p. Closing of Classified Trash Incinerator: The classified trash incinerator has been closed and will remain closed for several months due to new building construction which required the emptying of the propane tanks containing the fuel needed to operate the incinerator.

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q. Hydraulic Barricades: The last of the barricade units for the Headquarters Compound were installed. The last two hydraulic operating units have not yet arrived, but work on installing power lines and speed sensor loops continues.  
(U/AIUO)

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r. Renovations - First Floor of Ames Building: A member of ADS met with representatives from the Field Engineering Branch, Real Estate and Construction Division, OL, on Monday, 1 October 1984, to discuss mechanical renovations to the first floor of Ames Building.

III. Significant Events Anticipated During the Coming Week:

No items this reporting period.

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Chief  
Headquarters Operations Maintenance  
and Engineering Division, OL

Items to be added:

During the past week two more OH ~~communications~~ officers entered the Area Training Program, making a total of four OH officers in the program in the position in FY-1984. In addition, the two Logistics Officer were selected to participate in the two-year Logistics Management Development Program.

III. A. The annual OH Planning Conference will be held at Archie House on 10/11 October 1984.

Moire: pls show Bill notes.

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EO/OL P

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D/L W

Never look  
up to see  
a pigeon.



ACTION: \_\_\_\_\_

DUE DATE: \_\_\_\_\_

INFO: \_\_\_\_\_

REMARKS: